Below is the list of all required documentation in order for us to submit the application.

We have provided the guidelines for all required documentations below in “**BOLD**”, please follow these guidelines in order to prevent any denial or rejection by USCIS:

**One-Time achievement that is a major, internationally recognized award**

**Petitioner should submit documentary evidence to show:**

* **The award is internationally recognized in the field as one of the top awards for the field**
* **The criteria used to grant the awards**
* **The significance of the award in the field**
* **The reputation of the organization or the panel granting the award**
* **Previous winners of the award who enjoyed international acclaim at the time of receiving the award; and**
* **The award attracts competition from internationally recognized prizes or awards for excellence in the field of endeavor**

**Documentation of the beneficiary’s membership in associations in the field for which classification is sought. The association must require outstanding achievements of their members, as judged by recognized national or international experts in their disciplines or fields.**

**To assist in determining that the beneficiary’s memberships satisfy this criterion, the petitioner should submit:**

* **The section of the association’s constitution or bylaws which discuss the criteria for membership for the beneficiary’s level of membership in the association**
* **Evidence of the beneficiary’s participation, either individually or on a panel, as a judge of the work of others in the same or an allied field of specialization for which classification is sought.**

**Evidence of the beneficiary’s original scientific, scholarly, artistic, athletic, or business-related contributions of major significance in the field**

 **To assist in determining whether the beneficiary’s contributions are original and of major significance in the field, the petitioner should submit:**

* **Objective documentary evidence of the significance of the beneficiary’s contribution to the field**
* **Documentary evidence that people throughout the field currently consider the beneficiary’s work important**
* **Documentary evidence of the impact that the beneficiary’s presence at the field**
* **Testimony and/or support letters from experts which discuss the beneficiary’s contributions of major significance.**
* **Documentary evidence of the impact that the beneficiary’s effort in judging and training qualified manpower had on the field**
* **Evidence that the beneficiary’s major significant contribution(s) has provoked widespread public commentary in the field or has been widely cited.**
* **Evidence of the beneficiary’s work being implemented by others. Possible evidence my include: contracts with companies using the beneficiary’s products; licensed technology being used by others; patents currently being utilized and shown to be significance to the field**

**Evidence of the beneficiary’s authorship of scholarly articles in the field, in professional or major trade publications or other major media.**

**Petitioner should submit a complete record of the scholarly articles that beneficiary has authored. Evidence of this record could include:**

* **Result from scholarly literature search websites (such as SciFinder or Google Scholar) that show the beneficiary as the author, the title of the article, and the journal in which it was published; or**
* **Paper copies of the beneficiary’s articles. It is not necessary to submit full articles. For each article, the petitioner only needs to submit the pages necessary to show:**
	+ **The beneficiary as author;**
	+ **The title of the article; and,**
	+ **The journal in which it was published.**
* **Documentary evidence that the beneficiary’s articles were written for and intended to be read by persons in a given field**
* **Documentary evidence to establish that the publications in which the articles appear are professional publications, trade publications, or other major media.**
* **Such evidence could include circulation information. If circulation information is submitted, it should be specific to the media format in which it was published. That is, if the article was published online, the evidence must relate to the website. If it was published in print, the evidence must relate to the printed publication.**

Copy of the passport biographical page of petitioner and his spouse and children

Certified copy and official translation of identity certificate for petitioner and his spouse and children

Certified copy and official translation of petitioner’s marriage certificate

Certified copy and official translation of Petitioner’s divorce decree

Certified copy and official translation of all degrees and qualifications mentioning petitioner’s degree and field

Original newspaper article and its official translation, confirming and evidence of achievements

Original newspaper article and its official translation, confirming petitioner’s receipt of any reward or medallion at national and international competitions or festivals

Original newspaper and its official translation, confirming petitioner’s receipt of rewards in international tournament, exhibit, conference or festival

Certified copy and official translation of a letter from highest Iranian rank confirming Petitioner’s distinguished national and international titles.

Certified copy and official translation of petitioner’s membership card in any accredited National or international organization supporting and evidence of extraordinary skills and knowledge

Certified copy and official translation of any certificate confirming Petitioner’s position as an instructor, researcher, professorship evidencing extraordinary skills and research and teaching achievements

Certified copy and official translation of any certification letter, confirming Petitioner’s Participation as a Judge, arbitrator, panel in any conference, board of institution, university or competition

Certified Copy and official translation of any certificate confirming Petitioner’s employment or business in any education organization or art gallery or training or coach

Certified copy and official translation of any certificate obtained from any Ministry, confirming any award or reward

Certified copy and official translation of any letter of appreciation from any universities, federation, exhibit, ministry or festival

Certified copy and official translation of a letter or reward of contribution of a major significant in the field

Certified copy and official translation of a letter or reward of role of development of a major significant in the field

Authorship of scholarly articles in the field in professional or major trade participation or other major media

Three recommendation letter from scholars in the field in professional

Certified copy and official translation of a specialized training, education, research, skills and art workshop